

AGENDA FOR THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE HIGHTSTOWN HOUSING AUTHORITY  
**Wednesday, January 16<sup>th</sup>, 2019, 5:00 P.M.**  
AUTHORITY COMMUNITY BUILDING, 131 ROGERS AVENUE, HIGHTSTOWN, NJ 08520

1. **Meeting called to order by Chairperson James Eufemia**
2. **Open Public Meeting Act Statement:** In compliance with Chapter 213 of the Public Laws of 1975, Notice of this Meeting was given by way of the Annual Notice published in the Trenton Times and Princeton Packet by the Authority and posted in a public place reserved for such announcements in the lobby of the Community Building of the Authority.
3. **Roll Call:**

Commissioner Eva Teller	Commissioner Yolanda Swiney
Commissioner Monique Wilson	Commissioner Pascale Emmanuel
Commissioner James Eufemia	Commissioner Carole Nelson
Commissioner Brent Rivenburgh	
4. **Approval of Minutes:** Regular Meeting of December 19<sup>th</sup>, 2018 at 7:00 P.M.
5. **Open Public Meeting:** At this time the public is invited and encouraged to participate in an open forum. It is requested by the Chairman of the Board and the Commissioners of the Housing Authority that all comments and opinions be relevant and timely
6. **Resident Council Report:**
7. **Borough Council Liaison Report:**
8. **Committees:** Selection of Committee Members for 2018:
  - **Personnel-** Shall recommend personnel policies, as needed, and review personnel actions for compliance with adopted policies.
  - **Finance-** Oversees all financial transaction of the Authority and assures their compliance with State and Federal laws and or regulations.
  - **Buildings and Construction-** Oversees the planning and development of capital projects for the buildings and grounds.
  - **Development-** Oversees the vision and process in the development of new properties and programs.
  - **By Laws and Policy-** Shall oversee the regular review of the By-Laws and other policies of the Housing Authority to ensure they remain current
9. **Resolutions:**
  - **2019-1** Election of Officers: To appoint the following members to the position of Chairperson and Vice Chairperson of the Hightstown Housing Authority.
  - **2019-2** To approve Hymanson, Parnes & Giampaolo 2-year audit contract.
  - **2019-3** To approve Polcari and Co. 2-year fee accounting contract.
  - **2019-4** To approve Turp Coates, Driggers and White 2-year legal contract.
10. **Discussion Items:**
  - **Annual Report to Council**

- **Boiler purchase- building 7**
- **Affordable Housing Administration- Borough**

11. **Executive Director Report**

- Maintenance update
- Operations and projects update
- Financial Update
- Delinquent Rent Accounts Executive Session
- Tenancy update

12. **Executive Session (if needed)**

13. **Adjournment**

The Agenda published herewith for said meeting is to the extent known, and may be amended.  
Action will be taken at the Open Portion of said Meeting.

**Next Regular Meeting Date, February 21<sup>st</sup> at 7:00 PM**