

AGENDA FOR THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE HIGHTSTOWN HOUSING AUTHORITY  
**Tuesday, August 14, 2012 4:00 P.M.**  
AUTHORITY COMMUNITY BUILDING, 131 ROGERS AVENUE, HIGHTSTOWN, NJ 08520

1. **Meeting called to order by Chairperson Katherine Patten**
2. **Open Public Meeting Act Statement:** In compliance with Chapter 213 of the Public Laws of 1975, Notice of this Meeting was given by way of the Annual Notice published in the Trenton Times and Princeton Packet by the Authority and posted in a public place reserved for such announcements in the lobby of the Community Building of the Authority.
3. **Roll Call:**

Commissioner Katherine Patten	Commissioner Eva Teller
Commissioner Thomas Eden	Commissioner Robert Hung
Commissioner James Eufemia	Commissioner Carol Nelson
	Commissioner Esther Velázquez
4. **Approval of Minutes:** Regular Meeting of July 18, 2012 at 4:00 P.M.
5. **Committee Reports:**
  - a. Personnel Committee
  - b. Policy Committee
6. **Resolutions:**
  - a. 2012-11. Approval of “Employee Manual” dated August, 2012
  - b. 2012-12. Approval of Executive Director’s Employment Agreement
7. **Discussion Items:**
  - a. Office Renovation and Well Baby space plan.
  - b. Closing the waiting list for all unit types.
  - c. HUD’s approval of RFP for selecting an ESCo.
8. **Executive Director Report**
  - Maintenance update
  - Operations and projects update
  - Financial Update
  - Delinquent Rent Accounts Executive Session
  - Tenancy update
9. **Open Public Meeting:** At this time the public is invited and encouraged to participate in an open forum. It is requested by the Chairman of the Board and the Commissioners of the Housing Authority that all comments and opinions be relevant and timely.
10. **Executive Session (if needed)**
11. **Adjournment**

The Agenda published herewith for said meeting is to the extent known, and may be amended.  
Action will be taken at the Open Portion of said Meeting.

**Next Regular Meeting Date, September 26, 2012, 4:00 P.M.**